

## Chislet PTFA AGM Minutes

**Date:** 15<sup>TH</sup> July 2026

**Time:** 14:30

**Location:** Chislet Centre, Church Lane

| Attendees                 | Apologies |
|---------------------------|-----------|
| Alex Green (A.G)          |           |
| Chantelle Varnaseri (C.V) |           |
| Lainy Snook (L.S)         |           |
| Stace Marchant (S.M)      |           |
| Alex Kirkness (A.K)       |           |
| Charlea Jenkins (C.J)     |           |
| Zoe Briant (Z.B)          |           |
| Bex Fitzwilliam (B.F)     |           |

### **CHAIRPERSONS REPORT**

Thank you all for coming.

Before we elect the new committee, I'd just like to say a few words.

Firstly, thank you.

Thank you to everyone who has supported the PTFA this year. Whether you've organised events, baked cakes, wrapped presents, donated prizes, volunteered your time or simply attended our events, you've all played a part in what we've achieved together.

Looking back over the year, I'm incredibly proud of this committee.

We have had another fantastic fundraising year, and Lainy will take you through the figures shortly. We've run a brilliant range of events, including discos, cake sales, Chocolate Bingo, Mother's and Father's Day Shops, the Christmas events, the Colour Run and our Summer Fair.

But for me, success isn't just about the money we've raised.

It's about what we've built together.

We knew this was going to be a tough year after Zoe has had so many incredibly successful years as Chair. Zoe worked tirelessly to create the template that we have used as the model for events and strategies, standing on the shoulders of giants. We have tried to build on that success by trying some new ideas, we have created some branding and taken on suggestions. I personally love that we created a bond that will hopefully strengthen over time with Hoath. We've also introduced different ways of communicating with parents and put systems in place that I hope will make life easier for future committees. Using multiple platforms to communicate with parents and carers, using new ticketing systems

Most importantly, we've seen the money making a real difference. This year we've been able to support school trips, purchase protective cases for the new classroom iPads, provide Christmas treats for the children, support the Year 6 leavers and continue working towards the school's minibus project.

I'd like to thank Miss Fitzwilliam, Mrs Briant, Mr Saunders, the staff and governors for their continued support, and I'd especially like to thank every member of this committee.

One thing I've loved about this group is that nobody has ever said, "*That's not my job.*" Everyone has simply stepped in to help wherever they've been needed. That's what has made this committee so successful, and it's been a pleasure to work alongside you all.

As I step down as Chair, I do so knowing the PTFA is in a really strong position. The new committee is inheriting a fantastic team, great relationships with the school and plenty of exciting ideas for the future.

If there's one thing I'd like to leave behind, it isn't a fundraising total. I'd like to think we've built a PTFA that keeps innovating, welcomes new volunteers and always puts the children first.

Finally, I'd like to wish our new Chair and committee every success. I know you'll do a fantastic job, and I'll be looking forward to supporting you from the sidelines.

Thank you all. It has genuinely been a privilege to serve as your Chair.

Alex Green

### **TREASURERS REPORT**

This year we have held a fantastic range of events, including (this year- themed) discos, cake sales, the Christmas Shop, Christmas Fair, Colour Hampers, our brand new Silver Coin Challenge, Mother's Day and Father's Day shops, Chocolate Bingo, our brand new Colour Run event, our stalls at the Chislet country Fair, and more. Every one of these events has helped us raise valuable funds for the school.

Our biggest fundraising successes this year were:

The Colour Run, raising an incredible total of £1,2781 profit. This was a fantastic event that we hope to be able to repeat every year bigger and better.

Chocolate Bingo, which is always extremely popular raised £425.17 in profit

The Silver Coin Challenge was new for us and raised £301.06 in profit with no outgoings which made it one of our most successful events to date.

Our PTFA stalls at Chislet Fair raised a fantastic £282.42 in profit

All of our events this year have achieved attendance and outcomes comparable to previous years. Despite the continued rise in the cost of living, parents have maintained their valued support throughout the year. We are sincerely grateful for their ongoing commitment and generosity, which have played a significant role in the success of our events.

These events, together with all of our other fundraising activities, have allowed us to support the school in a number of important ways.

This year we have purchased new gazebos for the school, which were put to good use during Sports Day. We have contributed towards educational visits, including trips to Whitemills, the Gulbenkian Theatre and Monkton Nature Reserve, helping to ensure that all children can benefit from these valuable learning experiences.

We have also continued our tradition of supporting our Year 6 pupils by purchasing their leavers' hoodies and funding items for their leavers' picnic which this year consisted of a bubble machine, confetti canons and graduation hats, helping them celebrate the end of their primary school journey with lasting memories.

In addition, we purchased new iPad cases to help protect the school's devices and, as we do each year, contributed £1,000 towards the upkeep of the school buses.

This year our mission has been simple... get the school a new minibus. One of the highlights of this year has been receiving an incredibly generous donation from a family who wished to remain anonymous. They specifically asked for their donation to go towards our school minibus fund. We are extremely grateful for their kindness and generosity, and we fully respect their wish to remain anonymous.

Thanks to this donation, together with all of our fundraising throughout the year, we have made significant progress towards our main goal of purchasing at least one new school minibus. We currently have a balance of £17,500, with the proceeds from the school disco tonight and World Cup sweepstakes still to be added. We are therefore ending the year in a very strong financial position and are well on our way to achieving this ambitious goal.

Looking ahead, we hope to continue building on this momentum. Every event, every raffle ticket sold, every cake baked and every hour volunteered brings us one step closer to providing even more opportunities and resources for our children.

Finally, I'd like to thank the PTFA committee for all of their hard work and commitment over the past year. It has been a challenge for us all as new team members but I am incredibly proud of everything we have achieved together.

Thank you all for your continued support, and here's to another successful year ahead.

### **ELECTION OF COMMITTEE**

#### **Everyone stepped down from their roles and the following were voted in:**

**Chair –** Chantelle Varnaseri (C.V)

Nominated by – Lainy Snook

Second – Stace Marchant

**Treasurer –** Lainy Snook (L.S)

Nominated by - Stace Marchant

Second – Charlea Jenkins

**Secretary –** Stace Marchant (S.M)

Nominated by – Zoe Briant

Second – Chantelle Varnaseri

### **ANY OTHER BUSINESS**

We have raised a fantastic amount of money for the school minibus this year. We will transfer £15,000 to the school which will be ring-fenced to buy the minibus asap.

New focus for fundraising to be discussed at the next PTFA meeting.

SM to make up new parent packs to be handed out the first week of school – first day will be at 9am on the 7<sup>th</sup> September.

ZB has arranged the Christmas cards ready for next season - Discuss in the next meeting the option of personalised tea towels?

Glow Fest – School Disco for October has been provisionally booked for the 21<sup>st</sup> October – LS to confirm date due to work commitments.

**Next meeting – 16<sup>th</sup> September 2026 8pm – NEW LOCATION - HUNTSMAN AND HORN BROOMFIELD CT6 7AF**

### **TOTAL INCOME FROM EVENTS THIS YEAR**

| Date         | Event                     | Cash IN | Cheques IN | Transfers IN | TOTAL IN  | OUTGOING  | PROFIT    | RUNNING TOTAL | ADDITIONAL NOTES                    |
|--------------|---------------------------|---------|------------|--------------|-----------|-----------|-----------|---------------|-------------------------------------|
|              | Second-hand Uniform Sales | £32.00  | £0.00      | £0.00        | £32.00    | £0.00     | £32.00    | £32.00        |                                     |
| 17-Oct-25    | Harvest Disco             | £135.00 | £0.00      | £136.00      | £271.00   | £69.84    | £201.16   | £233.16       |                                     |
| 05-Nov-25    | Autumn Cake Sale          | £126.20 | £0.00      | £29.50       | £155.70   | £0.00     | £155.70   | £388.86       |                                     |
| 10-Dec-25    | Christmas Shop            | £590.00 | £0.00      | £116.00      | £706.00   | £500.00   | £206.00   | £594.86       |                                     |
| 09-Dec-25    | Colour Hampers            | £112.00 | £0.00      | £152.00      | £264.00   | £21.50    | £242.50   | £837.36       |                                     |
| 04-Mar-26    | Christmas Cards           | £0.00   | £0.00      | £80.00       | £80.00    | £0.00     | £80.00    | £917.36       |                                     |
| 07-Dec-25    | Christmas Fair            | £279.00 | £0.00      | £0.00        | £279.00   | £89.00    | £190.00   | £1,107.36     |                                     |
| 10-Feb-26    | Cake Sale Feb             | £109.70 | £0.00      | £36.50       | £146.20   | £0.00     | £146.20   | £1,253.56     |                                     |
| 27-Feb-26    | Silver Coin Challenge     | £301.06 | £0.00      | £0.00        | £301.06   | £0.00     | £301.06   | £1,554.62     |                                     |
| 10-Mar-26    | Mothers Day Shop          | £290.00 | £0.00      | £87.00       | £377.00   | £220.00   | £157.00   | £1,711.62     |                                     |
| 31-Mar-26    | Chocolate Bingo           | £102.00 | £0.00      | £380.50      | £482.50   | £57.33    | £425.17   | £2,136.79     |                                     |
| 15-May-26    | Colour Run                | £0.00   | £0.00      | £1,605.00    | £1,605.00 | £932.82   | £672.18   | £2,808.97     | This does not include Hoath takings |
| 02-Jun-26    | Playground Fair           | £28.50  | £0.00      | £0.00        | £28.50    | £0.00     | £28.50    | £2,242.61     |                                     |
| 18-Jun-26    | Father's Day Shop         | £246.10 | £0.00      | £111.15      | £357.25   | £185.11   | £172.14   | £3,009.61     |                                     |
| 27-Jun-26    | Chislet Fair PTFA stalls  | £375.00 | £0.00      | £10.00       | £385.00   | £102.58   | £282.42   | £3,292.03     |                                     |
| 01-Jul-26    | Sports Day Sales          | £17.00  | £0.00      | £10.00       | £27.00    | £20.00    | £7.00     | £3,299.03     |                                     |
| 14-Jul-26    | Frozen Tuesday            | £40.00  | £0.00      | £22.00       | £62.00    | £15.00    | £47.00    | £3,346.03     |                                     |
| 15-Jul-26    | Summer Disco              | £22.00  | £0.00      | £292.00      | £314.00   | £70.00    | £244.00   | £3,590.03     |                                     |
| 19-Jul-26    | World Cup Sweepstakes     | £10.00  | £0.00      | £230.00      | £240.00   | £168.00   | £72.00    | £3,662.03     |                                     |
| TOTAL INCOME |                           |         |            |              | £6,113.21 | £2,451.18 | £3,662.03 |               |                                     |